

Hillary H. Robinson

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Education:

- **Georgia Southern University**, Statesboro, Georgia.
Concentration: Bachelor of Arts in Public Relations: expected graduation date: May 2010

Work Experience:

Joe's Japanese Steakhouse, Brunswick, Georgia: 2004-Present

- Promote the sales for the restaurant
- Provide excellent customer service
- Updates the company's website

Spankys Restaurant, Brunswick, Georgia: 2009-Present

- Promote the sales for the restaurant
- Provide excellent customer service

Gnat's Landing, Statesboro, Georgia: 2007-2008

- Promote the sales for the restaurant
- Provide excellent customer service
- Greet customers warmly at the door
- Responsible for the presentation and handling of the food

Millhouse Steakhouse, Brunswick, Georgia: 2005-2006

- Greet customers warmly at the door
- Responsible for the presentation of the food
- Provide excellent customer service

Island Sun Tanning Salon, Brunswick, Georgia: 2005-2006

- Responsible for supervising the salons
- Handling the retailing of the products
- Provide excellent customer service

Mcdonalds, Rapid City, South Dakota: 2001-2002

- Responsible for the handling and presentation of the food
- Greet the public warmly at the front of the restaurant
- Provide excellent customer service

Qualifications:

- Proficient in Microsoft Word, Access, Excel, Powerpoint
- Technical efficiency with Internet Explorer
- Operating Systems: Windows XP, Windows Vista

References available upon request